



BOY SCOUTS OF AMERICA®
PATRIOTS' PATH COUNCIL

Raritan Valley District CUBELOS

Spring Cub Scout Family Camping

May 2-4, 2014

Winnebago Scout Reservation
Rockaway, New Jersey



Leader and Parent
Handbook

Prepared. For Life.™



Raritan Valley District Cubelos 2014 Spring Cub Scout Family Camping Information Sheet

Location: Winnebago Scout Reservation

Date: Friday-Sunday, May 2-4, 2014

Registration: rv.ppbsa.org

Cost: \$16 per person

Last Day to Register: Sunday, April 27th

Late Fee: \$4 late fee per person will apply after April 27th and for walk in registrations

Registration: Must be done online by the pack. No individual family registrations unless they are the only ones from the pack attending.

Arrival Times:

Friday night campers - Please arrive between 6-8:30 pm

Saturday campers - Please arrive between 7:30-9 am

Cubelos theme: "The Great American Pastime"

This camporee we will celebrate baseball and its role in American heritage and culture. The Somerset Patriots baseball team is co-sponsoring the event. Both mascots will be in attendance. Cub Scouts and their families will be able capture the memory with the baseball theme picture frame craft. Every pack is encouraged to show their creative spirit by decorating their campsite based on the theme and a prize will be awarded to the pack with the best spirit!

Activities: Archery, BB Guns, Boating, Craft, Cub Cars, Field Games, Fishing Derby, Historic Nature Hike, Rock Wall Climbing, Scavenger Hunt and enjoying a nice spring day with the family at camp!

For your pack's convenience, we will be offering lunch meal service at the dining hall:

There will be 3 lunch choices:

Hot Dog, Potato Chips, and Drink

Hamburger, Potato Chips and Drink

Veggie burger, Potato Chips and Drink

Lunch Meals are purchased during the registration process and included in the event fee. You cannot purchase lunch at camporee. But ... for those that want a little more to eat at lunch, there will be a limited supply of hot dogs, hamburgers and veggie burgers, snacks and drinks to purchase. Of course, you will still be able to make meals at your campsite or bring your own food.

Parking:

All vehicles parked in the parking lot **may be blocked** for the weekend. All vehicles must have a filled out parking permit visible in their windshield with complete contact information of the driver/owner.

Questions? Please contact Dr. Joe Koskulitz, Raritan Valley District Cub Activities Chair, at (908) 642-0408 or frostykoskulitz62@gmail.com



Cubelos Policy Reminders

It is the responsibility of all Cubmasters or camporee leaders in charge to make sure that everyone in their pack is aware of the policies and information reminders in this handbook. All adults are asked to please help ensure that these guidelines are adhered to by all. Doing so will ensure a happier and safer Cub Scout experience for everyone.

- At check-in, **your unit must submit 3 copies of your pack roster. Cubelos Chair, Campmaster and Ranger each get a copy.** Include the pack contact name and cell phone number and email. An example of a roster format is linked off the registration main page. Also include a list of names of those attending plus when and how long they are staying. This is to ensure that we know when the unit is present and when individual are present in case of an emergency. Please note that if the pack leader is leaving camp, another adult or registered leader must be placed in charge of the unit -- and the camp staff must be so notified. If the entire unit leaves for any reason, the camp staff must be notified, so that the checkout procedure may be followed and so that we know who is “in camp”. Please note that all participants, including older Scouts supporting the event as staff must be accounted for on the unit roster.
- If you need to leave camp for any reason during the weekend, alert your pack camporee leader and sign out with the camporee staff. This is done so we do not start a search for a “lost person”, who is not lost. Upon your return, check-in with the camporee staff.
- Emergency departures will *always* be escorted out of camp. This is for the safety of the rest of our campers and safety on the road.
- Most Cub Scouts and leaders arrive early Saturday morning. However, if some of your pack is planning to arrive Friday night, remember that at least **one leader in the campsite MUST have BALOO training.** If your BALOO-trained leaders are not arriving until Saturday, your pack may not stay in the campsite Friday night. If you will have Cub Scouts in camp Friday night, please prepare them to understand that camp rules will be strictly enforced and that there will be no program equipment or areas available until Saturday morning.
- There is “**Zero Tolerance**” with regard to the possession and use of illegal drugs and alcohol in camp at any time. Anyone found to be violation of this National Boy Scouts of America policy will be expelled from camp.
- The **BUDDY SYSTEM** is in effect 100% of the time. That means that under no circumstances are any children to be walking around by themselves. They must have a “buddy” (parent or another child) with them at all times. This is for health and safety concerns. If you see any child walking without a buddy, help them get to their buddy.
- Fishing will be possible during all daylight hours of camp; please remember the Buddy System and the importance of having an adult present at the Waterfront if the Scouts or siblings are fishing. Please stay off the docks while fishing. Please fish only in the designated fishing areas.
- **Recommendation:** all adults entering camp (registered leaders, parents, guardians, siblings over 18, etc.) should have current BSA youth protection training. This can be found at: myscouting.org



- There will be no vehicles other than authorized vehicles on camp roads. Authorized vehicles will transport troop gear and adult leaders' gear to the campsites both at the beginning and the end of the camping period. All pick-up and drop off of Scouts and their equipment will be made from the parking lot. If no authorized vehicles or qualified drivers are available to transport gear, each unit will be permitted to use one vehicle to transport troop gear and adult leaders' gear to the campsites both at the beginning and the end of the camping period. An EMT-designated emergency vehicle is for emergency use only. No vehicles past barriers. Travel at your own risk. Authorized vehicles must utilize camp roads and parking areas while in camp.
- **Use of tobacco products is prohibited** while in view of Scouts. If smoking is necessary at camp you must be out of direct site of youth and properly dispose of the cigarette waste.
- Handicapped accommodations: Cayuga is an equipped handicapped site with ramps. Special permits can be issued for handicapped vehicles upon request. The new bathroom facility is ADA compliant.

Cub Scout Day Pack

In preparation for Boy Scouts all Cubs are encouraged to carry a “day pack” with them during Cubelos. This will add to the adventure of being in the nature as well as teaching skills.

Recommended items for a day pack: (use judgment based on bag size and weight)

Flashlight, camp map and compass, pencil, pocket knife (for Bears and Webelos who have their whittling chip), re-fillable water bottle, snack (small bag of trail mix or granola bar), rain gear, sunblock, personal first aid kit, handkerchief and Cub Scout handbook for their rank.

Camp Fire

Every Cub Scout Pack attending should prepare a skit or song for the campfire. It is a very important part of the Cubelos experience and is guaranteed to build character and stand as a positive memory for the Scout and their family. There are many examples of Cub Scout appropriate skits and songs online or in books available at the Scout Shop. Be mindful of the Scout Oath and Law when preparing, no one's feelings should ever be hurt by a skit or song performed.





Camporee Policy Reminders

- **Siblings under 6 cannot participate in Archery and BB Gun** (due to insurance restrictions).
- **Do not leave any food or smellables out in your campsite.** Make sure that everything is put away properly especially at night. Never put food in tents.
- **Your pack MUST have a large bucket of water** and a shovel near the fire pit in order to have a campfire. The ashes and coals **must be cold enough** for you to run your hands through the ashes before you retire for the night or prior to leaving. No smoke or steam!
- **Campfires are not “bonfires.”** In general, the flames in your campfire should not exceed 3’ in height. If the camporee staff determine your campfire has become a bonfire your pack will be required to put it out immediately.
- **All uniformed leaders have the obligation and responsibility to confiscate or hold any tool or pocket-knife being used improperly** (as a weapon or to damage property), **by an underage Scout or sibling.** Any confiscated knives will be held at the camporee headquarters for collection by the appropriate parent or guardian.
- Any **accident, injury, missing adult/youth or other emergency must be reported to the camporee staff.** It is also required that an incident report be completed for each occurrence.
- **Quiet hours are from 10 pm to 6 am.** Please do not allow your Cubs and others to run around, make loud noises, play musical instruments, etc., within those hours.
- Everyone must be out of camp no later than **11 am on Sunday.** Properly clean up your campsite and have your site inspected by the camporee staff. Camporee patches will be distributed after inspection is completed.
- Please be aware that camp policy is that all camporee participants are required to have medical release forms. Please recognize that this policy is stricter than the national policy and is a requirement, in the event of an incident requiring treatment.





Family Camping “Do Your Best” List

1. **DO** have a safe weekend! Emergency care will be available in camp. All injuries, no matter how small, must be reported!
2. **DO** bring proper clothing, supplies and equipment. See the personal equipment list.
3. **DO** bring a sense of humor, a smile, patience and Scout spirit!
4. **DO** arrange **CAR POOLING** with your pack -- **Parking is available, but limited.**
5. **DO** park vehicles in designated areas **ONLY!** Please make sure that your name and campsite are on the parking permit and that the permit is visible in the windshield of your car. Follow camp and parking staff instructions. **Only a single car - the “bear car” will be allowed near the sites.** Arrangements for handicapped access must be made in advance and in writing.
6. **DO** bring a wagon or wheelbarrow. **You will have to carry everything to your campsite** from the parking lot. Be prepared to travel light.
7. **DO** store your food and smellables safely. If you bring food or smellables, please remember to store it in a re-sealable, latched container, such as a cooler. Foodstuffs and smellables are not to be left out at anytime, as that will attract wildlife.
8. **DO NOT AT ANY TIME** take food into your tent. Raccoons and bears are very adept at opening bags (with their claws) and at opening zippers; so don't give them a reason to join you in your tent. **There are bears in the camp!**
9. Please read and observe the policies and regulations related to the possession and use of drugs or alcoholic beverages in camp -- abuse of the policy may lead to eviction from camp - for the individuals and the pack!
10. **DO LEAVE ALCOHOLIC BEVERAGES AT HOME.**
11. **DO** leave firearms, fireworks, slingshots, sheathed knives and bows and arrows at home.
12. **DO** use saws **ONLY.** No chain saws, hand axes, $\frac{3}{4}$ axes or double-bitted axes permitted. **MANDATORY:** Wood Yard must be set up at each site. No axes may be used.
13. **DO** replace any wood you use from the campsite's wood pile.
14. **DO** use downed wood **ONLY** -- **DO NOT** cut standing trees or branches.
15. **DO** carry a pocketknife if you are an adult. **No sheath knives allowed.** Cub Scouts may use knives for whittling only when under adult supervision once they have earned the Whittlin' Chip. All rules concerning knife safety must be followed.
16. **DO stay dry!** **DO NOT** swim or wade in streams, rivers, brooks or ponds. Swimming is **NOT** permitted during family camping events.
17. **DO** fish in designated areas. Adults, or anyone age 14 and older, need a fishing license. No fishing in posted areas. **DO NOT** keep fish -- Scout fishing is **“Catch and Release.”**
18. **DO** use propane, charcoal or wood **ONLY.** **NO LIQUID FUELS or STARTING FLUIDS** are permitted. An adult must supervise all cooking and active fires, including stoves.
19. **DO tend your fires.** Extinguish **COMPLETELY** before you leave the area. Build fires in the established fire rings **ONLY.** Clear the ground of combustibles for a distance of five feet from the fire rings. Tents should be no closer than ten feet from a fire. Full fire pails are required at all fires. **DO NOT** leave any fires unattended. Large campfires are dangerous and are prohibited. **No fires, coals or flame of any kind are permitted in tents.**
20. **DO** carry your garbage out of the camp, and dispose of properly, at home. Any dumpsters in camp are not for general usage. Dumpsters **MUST** be kept closed and barred.
21. **DO** leave camp equipment alone. Do not deface camp buildings, including lean-tos. Do not drive nails or staples into trees, living or dead, camp buildings or signposts. The registered leader in-charge will be held responsible for ANY damage to ANY camp equipment or property. The



pack must replace the item or pay for repairs. Pack will be restricted from council facilities until settlement is made.

22. **DO** file a Camp Trip Report if you are hiking outside of a camp organized trip.
23. **DO** visit the **Trading Post**

Personal Equipment to Bring

- Tent with ground cloth (a plastic sheet to put under the tent, to keep dry), extra stakes and rope.
- A sleeping pad, air mattress or plenty of blankets (2-3) to insulate between your sleeping bag and the ground.
- Sleeping bag and pillow
- Official uniform (“Class A”) for opening ceremony and campfire.
- Extra changes of clothes, especially socks and dry shoes or boots in case of rain. If it seems like it is going to be a rainy weekend, you can bring lots of extra dry clothes and leave them in the car.
- Pajamas or sleeping attire
- Sweater, jacket or sweatshirt, and hat. A knit cap is great for keeping warm when sleeping.
- Rain gear
- Plastic bags for dirty clothes.
- Flashlight, with extra batteries. Many campers use LED head lamps.
- Eating utensils, plates and cups and paper towels. Paper items will burn; **Styrofoam will not, and is NOT permitted in camp.**
- Toiletries: Soap, towel, washcloth, toothbrush/toothpaste, comb etc. It never hurts to bring extra toilet paper.
- Sunscreen and insect repellent (both of the non-aerosol type).
- Water bottle or canteen.
- Personal First Aid Kit.
- Fishing gear and bait. A NJ Fishing License is required for adults and children 14 years old, and older.
- Camping or lawn chair
- **Cub Scout Handbook** for your rank.
- Optional: watch, camera, notebook, pencil, games & cards, reading material, or a rainy day game.
- Money for the Trading Post – Candy, snacks, soda, souvenirs and limited camp needs.

THINGS YOU CANNOT BRING: Anyone found in possession of alcohol, weapons or narcotics will be asked to leave the camp and the pack may be barred from future participation in family camping events. We ask your cooperation in promoting the tenets of Scouting.

- No liquid starters, fuels, stoves or lanterns are permitted. Propane is ok.
- **NO ALCOHOLIC BEVERAGES** or narcotics.
- No axes – No sheath knives
- No firearms – No fireworks



Pack Equipment

There are a few things you should consider bringing for the pack's use. One of the areas that is set-up first in a campsite is the kitchen area. It is usually near the campfire and is the area where the meals are prepared, cooked and eaten. It is also the meeting place for the pack during the day and a gathering place for coffee and hot chocolate at night. Many campsites (but not all) have pavilions which can serve as your kitchen cooking area.

Some of the things the pack may want to bring:

- First Aid Kit - MANDATORY
- Propane stove (no liquid fuels or starting fluids are permitted in camp) and gas cylinders. Make sure you take all of your empties home with you!
- Pots to heat water for coffee & hot chocolate.
- Cleaning supplies to wash & dry pots, pans & utensils, soap, brillo, paper towels, sponge, etc. Don't forget the bleach or Lysol disinfectant for the latrine.
- A dishpan to wash the pots, pans & utensils.
- A water bucket to hold the water used for washing the pots, pans & utensils.
- Propane lantern to light the area at night - no flames allowed in the tent!
- Dry firewood from home, although you can collect wood in camp, it may be wet or even scarce.
- Extra toilet paper and paper towels.
- A saw to cut kindling to start the logs for the fire (no axes).
- Dry paper or fire starters to light the kindling for the fire.
- A bucket (3 to 5 gals.) to keep by the campfire - this is MANDATORY.
- A shovel to keep by the campfire - this is MANDATORY.
- A tarp to hang over the kitchen area in case of rain.
- Rope to hang the tarp over the kitchen area - plus you'll be amazed at how handy rope can be.
- Garbage bags, matches, pack flag, American flag, games in case of rain.
- Books of skits and songs to contribute to the evening campfire.
- Hammer to help drive tent pegs (if the ground is hard and dry).

FIRST AID KIT

It is important that every pack have a Pack First Aid Kit and everyone knows where it is kept. A basic kit should include:

Band aids	Aspirin	Bactine or Equivalent	Cotton Balls
Antacid	Rubbing Alcohol	Instant Ice Pack	First Aid Booklet
Adhesive Bandages	Gauze Pads	Small Flashlight	Cups
Butterfly Strips	Adhesive Tape	Triangular Bandages	Snakebite Kit
Roll of Gauze	Scissors	Tweezers	

We will have a nurse/EMT on site.



How to Setup a Campsite

The first thing that you should do is pick an area for the kitchen/campfire area. At camp the campfire rings are already established. There are also picnic tables at most campsites. So this has already been done for you.

The next step is to set up tents. Here are some suggestions:

1. Do not put your tent directly under a tree, although this is difficult in the woods, try to stay away from low trees at least. Never put a tent under a dead tree.
2. Find a level area, you will find it very difficult to sleep on an incline.
3. Make sure there are no roots or rocks sticking up.
4. Set your tent up with the front flap (door) facing east. This way the morning sun will help dry out the inside of the tent.
5. Try to stay downwind from the campfire. There is nothing worse than having a smoke filled tent.
6. Consider the location of the latrine; if you are likely to need to visit during the night make sure you know the path.

Next go back to the kitchen area and pile up the firewood (& cover it to keep it dry). Hang the first aid kit so it is accessible to everyone. Make sure they know it is there. Set up the kitchen. It is much easier to do all the setting up when you first get to your campsite. This way you and your pack can enjoy the rest of the weekend. Your site commissioner can help you have an enjoyable and pleasant stay at camp -- ask him or her for help.





Emergency Procedures

Fatalities

- Do not move or touch the victim.
- Send runner for the camp director or commissioner on duty.
- Clear area of all campers, leaders and unnecessary persons.

Medical Emergencies/Serious Accidents

- Do not move the injured person unless a life-threatening situation exists.
- If alone, do not leave the injured person, but begin calling for help.
- If there is more than one in a group, send a runner for help.
- If there is no alternative, administer basic first aid.
- Camp medical officer will assess the situation and decide what further actions are to be taken.

Missing Persons

- Report the incident to the camp director or commissioner on duty.
- Camp director or commissioner will check the sign out ledger.
- **ALL UNITS AND STAFF** will respond to the emergency signal and assemble on the parade field for an attendance check. Unit leader will question members of the unit about possible whereabouts of the missing person, mental condition and where he was last seen. Camp staff will search the immediate unit site.
- A camp-wide search, including the waterfront, shoreline, camp roads and trails will be conducted under the direction of the camp director or commissioner on duty.

Waterfront Emergency/Possible Drowning

- Send runner for the camp director or commissioner on duty.
- **ALL UNITS AND STAFF** will respond to the emergency signal and assemble on the parade field for an attendance check.
- All appropriate camp staff will be sent to the waterfront to assist in the "Lost Bather" procedures.
- Camp director or commissioner on duty will verify unit attendance and send the attendance report to the waterfront.

Fire

- Follow standard unit fire guard plan as practiced.
- Send runner for the camp director or commissioner on duty.
- Fire alarm will be sounded and fire will be reported to the local fire department.

Flood, Tornado or Windstorm

- **ALL UNITS AND STAFF** will respond to the emergency signal (siren) and assemble on the parade field for an attendance check.
- Await further instructions of the camp director or commissioner on duty.



Emergency Procedures

Epidemics or Mass Illnesses

- Camp medical officer advises camp director or commissioner on duty and contacts the camp doctor on call.

Earthquake

- Once the tremor begins, all leaders, staff, campers and guests are to evacuate all buildings and structures. Remain outdoors until the tremors and aftershocks have ended.
- The emergency signal will sound for three consecutive minutes.
- **ALL UNITS AND STAFF** will respond to the emergency signal and assemble on the parade field for an attendance check.
- Camp director or commissioner on duty will advise leaders as conditions warrant. Options will include camp wide evacuation or termination of camp services.

Evacuation Plan

- The emergency signal will sound.
- **ALL UNITS AND STAFF** will respond to the emergency signal and assemble on the parade field for an attendance check.
- Scouts, leaders, staff and guests will proceed to the parking lot.





Boy Scouts of America Smoke-Free Policy

It is the responsibility of the Boy Scouts of America to protect the health and safety of the young people in our program. It is the policy of the Boy Scouts of America that all leaders should not use tobacco products in any form in the presence of youth members. In addition, extreme care should be exercised to provide smoke-free environments for all Scouting participants.

All buildings or facilities under control of the local council are to be designated as non-smoking facilities. Smoking outside entrance/exit doors is not permitted at any location. In addition, all Scouting functions, meetings or activities should be conducted on a smoke-free basis with permitted smoking areas located away from all participants.

The national organization's literature and facilities reflect this policy. The policy is included in all standards and documents of the Boy Scouts of America. This policy was implemented December 1995, and continues in force.

In other words: You should not smoke during the campout. If you absolutely must smoke a cigarette during the campout, walk down to the far end of the parking lot, ensure that there are no Cub Scouts anywhere nearby, and have your smoke where there is no chance of a Cub Scout seeing you. Before you leave the parking lot, please field strip your cigarette butt. This means make sure the cigarette is out, break off the filter and put it in your pocket to be thrown in the garbage. Thanks!





HANDICAPPED ACCESSIBILITY STATEMENT

In compliance with the Americans with Disabilities Act, the Patriots' Path Council, Boy Scouts of America will make all reasonable efforts to accommodate persons with disabilities at its meetings. Please call Grant Van Eck, Senior District Executive 973-765- 9322 Ext. 257 with your request.

PHOTO RELEASE

I understand that by attending this program, sponsored by the Patriots' Path Council, Boy Scouts of America, I consent to the use of photographs, film, videotapes, electronic representations and/or sound recordings made of me during that time by the Boy Scouts of America, at their discretion, and I hereby release the Boy Scouts of America from any and all liability from such use and publication.

RULES FOR ACCEPTANCE AND PARTICIPATION IN THE PROGRAMS

Rules for acceptance and participation in the programs are the same for everyone without regard to race, color, national origin, or handicap.

CANCELLATION POLICY

In all programs offered by the Patriots' Path Council, BSA, a great deal of planning and purchasing takes place well in advance. These plans include, but are not limited to, staff, food, program materials, patches and awards, rental and purchase of equipment, and in some cases, items of clothing are part of a program fee. When an individual or group makes a reservation for an activity or program, these items are included in ordering of materials and staffing for that event.

REFUNDS

Individuals or groups that cancel a program reservation 30 days prior to the date of the event will receive a refund of fees paid, less a 15% administrative charge. No refunds will be made after the 30 day cancellation deadline, unless there is a medical or other emergency

ALL CANCELLATIONS MUST BE MADE IN WRITING AND SENT TO
GRANT.VANECK@SCOUTING.ORG



Camporee Emergency Telephone Numbers

All emergencies need to be reported to the camporee headquarters immediately.

- Emergency.....911
- Grant Van Eck, Senior District Executive.....973-900-2889
- Dr. Joe Koskulitz, Cubelos Chair.....908-642-0408
- Curt Haak, Winnebago Scout Reservation Ranger.....973-765-9322 x415
- Scout Executive Dennis Kohl973-765-9322 ext 245
- COUNCIL SERVICE CENTER
Patriots' Path Council, BSA.....973-765-9322

COUNCIL SERVICE CENTER:
1 Saddle Road
Cedar Knolls, New Jersey 07927
973.765.9322

WINNEBAGO SCOUT RESERVATION:
102 Timberbrook Road
Rockaway, NJ 07866
973.983.9075

www.ppbsa.org